



Please be advised that the interior painting of the common areas is scheduled to start on **Monday, July 7th. Work hours are 8:00 am to 6:00 pm, Monday-Friday, Saturdays from 9:00 am to 4:00 pm.** Work is expected to take 3-4 weeks to complete.

This project will include the common area walls and select millwork in the main hallways, front vestibule, and front entrance. Common-use rooms include the gathering room, all trash rooms, the 2nd-floor exercise room, and the 3rd-floor guest suite.

The plan is to complete the gathering room first and then store all wall hangings from the common areas for the duration of the project in this room. A third party will be handling the removal and reinstallation of these items.

After the gathering room is complete, the crew will move to the 3rd floor hallway and move down until they reach the basement. The common use rooms will be painted on each floor in conjunction with the floor hallways.

#### **Scope of Work**

1. Prepare the work area by masking and covering all areas not to be painted.
2. Complete select bondo repairs to trim, and patching of walls, sand, and prime.
3. Complete select wallpaper repairs as requested by the Board of Directors.
4. Apply the Board-approved water-based Sherwin-Williams coating and color.
5. Clean up all job-related debris.

#### **What is needed from you "Please"**

- Be aware of the smells. All of the products are Greenguard compliant and produced for interior applications.
- Remove any personal items from the entrance alcoves.
- Use caution and be aware of wet paint.

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